**2018-2019 Eisenhower Parent and Family Engagement Plan**

***In accordance with The No Child Left Behind Act of 2001 & Every Child Succeeds Act of 2015***

Parents, staff, and the building administrators have developed this Parent Involvement Plan in accordance with NCLB Section 1116 and Every Student Succeeds Act Section 1116 activities which are accomplished at **Eisenhower Elementary School** in the ways listed in each section.

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| **ESSA Section** | **Ways in Which the Eisenhower Staff Accomplish these Activities** |
| **1116 (c) (1**) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved | An annual meeting is held which involves gathering input and sharing information on:* How students enter and exit Title I Programs
* What programs are offered for at-risk students
* The Parent and Family Engagement Plan for Eisenhower Elementary School
* The Parent School Compact
* Opportunities will be made available to parents to provide input to Title I programs via online or hard copy surveys
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| **1116 (c) (2)** Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement | Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged:* Family nights such as Family Math Night, Family Reading Night, and Family Game Night are offered in the evening to strengthen the home/school connection
* Phone conferences are offered to parents as needed to complete meetings
* Children of all ages are invited to parent meetings/family nights
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| **1116 (c) (3)** Involve parents in an organized, ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and schoolwide Plan | PA Parents are involved in the development of the school improvement plan and Title I Program in the following ways:* School Improvement Meetings will be held which include both staff and parents
* District and building Title I meetings will be held to review and discuss the School Improvement Plan while soliciting input from staff and parents
* Input will be solicited in person or in writing through perception surveys
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| **1116 (c) (4) (A)** Provide parents of Title I children timely information | Parents are provided information regarding the school programs in the following ways:* Monthly school newsletter
* Report Cards, Assessment Reports, ITS Learning, and the Parent Portal
* Emails, Phone Calls, Text Messages, Robo-Calls, and Social Media
* Digital School Marquee
* District & Building Websites
* Conferences, held two times a year
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| **1116 (c) (4) (B)** Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet | Parents are provided information regarding the school’s curriculum, assessments, and proficiency level expectations in the following ways:* During September’s Curriculum Night, teachers meet with parents and review curriculum materials, student assessments and proficiency levels
* Our monthly newsletter is sent home and available via our website which offers suggestions to help children succeed
* These items are also discussed at Title I meetings as requested by parents
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| **1116 (c) (4) (C)** Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child’s education, and to respond to any suggestions as soon as possible | Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:* Participation on the School Improvement Team
* Survey Opportunities
* Title I Parent Meetings
* Parents can share input during P/T Conferences
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| **1116 (c) (5)** Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency | If parents are not satisfied with the School Improvement Plan or programs, they have opportunities to make suggestions in the following manners:* School Improvement surveys will be made available at conferences and online
* Parents can attend School Improvement, Title I and Parent Group meetings to share their input and express concerns about programs
* Parents can also attend School Board meetings and Policy Committee meetings to share their concerns
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| **1116 (d) (1)** Jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement |  The original Parent/School Compact was developed during our School Improvement Meetings last year. It was updated with staff and parent input.  |
| **1116 (d) (2) (A)** Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child’s achievement | The Parent/School Compact will be shared annually at Parent/Teacher Conferences each fall. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child’s learning at home and school. Each teacher will be responsible to meet with the parents of their assigned students. Email and phone communication is ongoing.  |
| **1116 (d) (2) (B)** Provide frequent reports to parents on their child’s progress | Student progress is reported to parents in several different ways at a variety of times throughout the school year including:* Report Cards are shared once each trimester
* ITS Learning, Class Dojo
* Phone calls, emails, and texts to parents from teachers
* Parents can request a teacher meeting at any time
* Special Education Goal Sheets are given to inform parents of progress four times a year
* Parent/Teacher Conferences are held twice a year to inform parents of progress (or as needed)
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| **1116 (d) (2) (C)** Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child’s class, and observation of classroom activities | School staff ensure parents have access to communicate with them about their child’s education in a variety of ways including:* Parents are allowed to observe in the classroom upon request and sign in at the office
* There are opportunities for parents to volunteer through our parent group (P.T.O.) or Watch Dogs
* Phone calls, emails, and text messages to parents from the teacher
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| **1116 (d) (2) (D)**Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. | School staff ensures regular two-way communication between staff and family by:* SWIS forms and think sheets will be shared with identified student’s families
* School Website is used for announcements
* The Parent Portal / ITS Learning will allow instant access to students’ grades and allow parents to email staff directly
* Information available in alternative languages as requested
* Translators provided for conferences, IEPs and phone calls to parents as needed via the Language Line and ELL staff
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| **1116 (e) (1)** Shall provide assistance to parents served by the school in understanding the State’s academic content standards, the State and Local assessments, and how to monitor their child’s progress | School staff members annually share information regarding the state’s content expectations, the State’s annual assessment (M-STEP) and local assessments, and information on monitoring their child’s progress with parents:* The state’s content expectations are shared with parents at our annual Curriculum Night; copies are also available in the office per parent request
* Student progress and local assessments are discussed during conferences, via parent portal and at a parent’s request
* 2018-2019 M-STEP data will be shared with parents at parent meetings
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| **1116 (e) (2)** Shall provide materials and training to help parents work with their children at home to improve their children’s achievement | **Eisenhower Elementary School** will provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:* Events such as Family Math Night, Family Reading Night, and Family Game Night, will be held throughout the year to assist parents in supporting their students
* Dreambox Learning, Reflex Math, and RAZ Kids Learning programs are student study tools that are provided for families to use at home as well as in school (on the ipad)
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| **1116 (e) (3)** Shall educate staff in the value and utility of parents’ contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school | Ongoing professional development for staff on effective ways to increase family engagement occurs annually and can be found in the following:* MDE’s Family Engagement Toolkit can be used as staff training as a resource to conducting a treasure hunt to get staff familiar with the resource. [http://www.michigan.gov/mde/0,4615,7-140-5233---,00.html](http://www.michigan.gov/mde/0%2C4615%2C7-140-5233---%2C00.html)
* Eisenhower Elementary School staff will participate in monthly P.T.O. meetings as well as P.T.O. sponsored parent/student activities
* Growth Mindset activities / techniques will be used to continue to build positive relationships between staff, students and parents.
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| **1116 (e) (4)** Shall coordinate and integrate parent involvement programs and activities with other programs that encourage and support parents in more fully participating in the education of their children | Coordination with other programs for parents include:* Curriculum Night will be held in September
* P.T.O. members, parents, school staff and community members will provide support for all school activities
* The school collaborates with the County Health Department and the CARE Program is offered to parents/families in need of counseling services
* The school collaborates with the Macomb County Health Department for vision and hearing screenings
* The Mobile Dentist visits twice a year
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| **1116 (e) (5)** Shall ensure information is shared with parents in a language and format they can understand | Information is shared with parents in a language and format that they can understand. Examples include:* Parent/Student Handbook is posted on our school website
* Title I letter sent to all families at the beginning of the year
* Website updated frequently with pertinent dates, times and activities available
* Monthly newsletters from the principal containing information on P.T.O. and other upcoming activities sent home with students
* School Messenger is used to announce parent activities to those with current and working phone numbers via email and text messaging
* Information available in alternative languages as requested
* Translators provided for conferences, IEPs and phone calls to parents as needed via the Language Line and ELL staff
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| **1116 (e) (14)** Shall provide other reasonable support for parental involvement activities as parents may request | Parents are provided with other reasonable support such as:* Food baskets are provided to families in need during the holidays
* Homework is provided to families for extended leaves so students don’t fall behind
* Glasses are offered for students through the Lions Club and SVS Vision
* Mobile Dentist is offered for students as needed
* Family assistance with utilities as is possible
* Family assistance with gently used clothes
* Homeless Support Funds Available
* Interpreters and translators are available as requested
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| **1116 (f)** Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children | Staff provide opportunities for full parent participation:* The building is handicapped-accessible
* Interpreters/translators are available for parents who don’t speak English
* Homebound support services are provided as necessary
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